

Schedule-A (Regular Service):

Required Service: Documents have to be received from and delivery to CARE offices:

<u>Description</u>	Rate for Dhaka Office	Rate for Outside Dhaka Office
Up to 500 gm (within same city)		
Up to 500 gm (outside city)		
Up to 1 KG		
Up to 2 KG		
More than 2 KG per additional		
Emergency Hand delivery		

Schedule-B (Occasional Service)

Goods receive and delivery: List of IT Equipment for Warranty/Repair Support:

Sl#	Item Name	Value In Tk. Approx	Size Approx.	Weight (Approx.)	Rate for Dhaka Office	Rate for Outside Dhaka Office
1	Desktop Computer	60,000	21"x20"x13"	16 Kg		
2	Laptop	80,000	21"x20"x13"	4 kg		
3	LCD Monitor	12,000	21"x20"x13"	5 kg		
4	Toner For Printer & Photocopier	15000	20"x20"x30"	2 kg		
5	Multimedia	75,000	20"x20"x.75"	5 Kg		
6	Voltage Stabilizer	15,000		15 - 25 Kg		

7	UPS	6,000		10 - 15 Kg		
8	Digital Camera	25,000	6"x6"x6"	0.5 Kg		
9	Printer (Heavy duty)	60,000	30"x40"x30"	25 Kg		
10	Printer	30,000	30"x25"x20"	15 Kg		
11	Scanner	45,000	30"x18"x10"	4 Kg		
12	Switch	35,000	25"x12"x6"	3 Kg		
13	Edge Modem	3,000	5"x3"x3"	200 gm		
14	External Hard drive	10,000	5"x3"x3"	150 gm		
15	Motorcycle					
16	Medicine					
17	Vehicle Tyre (Per Pcs)	10,000		10-12 kg		

(Signature of Authorized Representative)

Name:

Designation:

Phone Number:

Email: